



## **Cheyenne Downtown Development Authority**

### **Board of Directors Meeting**

Thursday, April 16, 2020

3:00 pm

Zoom Meeting

**Call to order: Bruce Heimbeck, President**

**Jonathan Savelle, Vice-President**

**Astrid, Secretary**

**Breck Collier**

**Ex-Officio: Brian Lovett, Laramie County Representative**

**Charles Bloom, City Representative**

**Don Herrold, Cheyenne Historic Preservation Board**

**Steve Borin, Treasurer**

**Craig Kerrigan**

**Jeff White, City Council Representative**

#### **Roll Call:**

#### **Consent Agenda:**

- 1. Approval of March 19, 2020 Board Minutes**
- 2. Approval of Treasurer's Report: Payables: \$59,740.20**

#### **Standing Committee & Supporting Organization Reports**

**Director's Report — see attached staff report**

**President's Report — none**

**City Report, including Brownfield Revolving Loan Committee**

**Laramie County Commissioner's Report**

**Historic Preservation Report**

#### **Presentations**

- Presentation by Glen Garrett of OTEL FIP Grant Application**

#### **DDA Initiatives**

- Approve Phase I of OTEL FIP Grant Application in the amount not to exceed \$48,465.04.**
  - Replacement windows for the third and fourth floor that have deteriorated and rotted.**
- Approve COVID-19 Emergency Grant Funding for 26 Downtown Merchants in the amount of \$48,828.26.**
- Approval of Submission of Grant Application to Grills Fund for Main Street Revitalization for \$10,000 to create a business product directory to promote and enhance shopping local.**
- Approval of FY20 Revised Budget**

#### **Public Comment**

**Executive Session for Personnel Matters – Separate Link Sent Directly to Board**

**Next DDA/Main Street Board of Directors Meeting: Thursday, May 21, 2020, 3:00 PM, New DDA office at 109 W. 17<sup>th</sup> (COVID-19 Contingent)**

# Downtown Development Authority/Main Street

## BILL PAYMENT LIST

April 2020

DATE	NUM	VENDOR	AMOUNT
<b>1070-00 Wells Fargo Operations 2778</b>			
04/01/2020	6049	Alison Reinemer	-1,437.50
04/01/2020	6050	Bayledge Properties LLC	-1,500.00
04/01/2020	6051	Discover Cheyenne	-1,000.00
04/01/2020	6052	Like Minded Productions LLC	-3,000.00
04/01/2020	6053	Locable	-500.00
04/10/2020	6054		-1,090.01
04/10/2020	6055		-1,803.70
04/10/2020	6056		-2,500.00
04/10/2020	6057		-573.10
04/10/2020	6058		-2,081.02
04/10/2020	6059		-1,249.19
04/10/2020	6060		-2,149.41
04/10/2020	6061		-1,953.61
04/10/2020	6062		-2,500.00
04/10/2020	6063		-2,500.00
04/10/2020	6064		-2,500.00
04/10/2020	6065		-2,500.00
04/10/2020	6066		-2,500.00
04/10/2020	6067		-1,834.41
04/10/2020	6068		-1,629.16
04/10/2020	6069		-2,500.00
04/10/2020	6070		-2,500.00
04/10/2020	6071		-1,548.19
04/10/2020	6072		-1,153.79
04/10/2020	6073		-2,237.72
04/10/2020	6074		-975.00
04/10/2020	6075		-2,500.00
04/10/2020	6076		-926.97
04/10/2020	6077		-2,454.09
04/10/2020	6078		-2,293.89
04/10/2020	6079		-375.00
04/10/2020	6080	Black Hills Energy	-175.90
04/10/2020	6081	Board of Public Utilities	-60.76
04/10/2020	6082	DAPCPA Pope & Jackson, Inc	-538.00
04/10/2020	6083	Moore Insulation Company Inc.	-250.00
04/10/2020	6084	Spectrum Business	-197.33
04/10/2020	6085	Trader's	-723.00
04/13/2020	6086	Culligan	-25.15
04/13/2020	6087	Greg Schrader	-721.50
04/13/2020	6088	On the Spot Glass	-510.00
04/13/2020	6089	The Crooked Cup	-20.00
04/13/2020	6090	Xerox Corporation	-252.80
<b>Total for 1070-00 Wells Fargo Operations 2778</b>			<b>\$ -59,740.20</b>

COVID-19 Emergency Assistance Grants