



## **Cheyenne Downtown Development Authority Board of Directors Meeting**

Thursday, February 18, 2021

3:00 pm

Zoom Meeting:

**Call to order: Bruce Heimbeck, President**

**Jonathan Savelle, Vice-President**

**Astrid, Secretary**

**Breck Collier**

**Katie Brady**

**Jeff White, City Council Representative**

**Steve Borin, Treasurer**

**Craig Kerrigan**

**Sara Weber**

**Anthony Ortiz**

**Ex-Officio: Buck Holmes, Laramie County Representative  
Charles Bloom, City Representative  
Don Herrold, Cheyenne Historic Preservation Board**

### **Roll Call**

### **Consent Agenda:**

- 1. Approval of January 21, 2021 Board Minutes**
- 2. Approval of January 27, 2021 Work Session Minutes**
- 3. Approval of February 2, 2021 Work Session Minutes**
- 4. Approval of Treasurer's Report: Payables \$16,954.32**
- 5. Approval to Release Payment to Trophy Creative for Outstanding Invoices in the Amount of \$4,109.70 for banners and parking signage.**

### **Standing Committee & Supporting Organization Reports**

**Staff Report — *see attached staff report***

**President's Report**

**City Report, including Brownfield Revolving Loan Committee**

**Laramie County Commissioner's Report**

**Historic Preservation Report**

**Mayor's Council for People with Disabilities**

### **Presentations**

- Presentation by Glen Garret of DDA Sign Redesign pursuant to the board's motion at the December 2020 Board Meeting.**

### **DDA Initiatives**

- Approval of Design Committee Recommendation to Approve Sign Option 3**
- Consideration of a proposal to hire a temporary, part-time administrative assistant to assist with general administrative tasks in an amount not to exceed \$10,000.**
- Appointment of Chris Isaacson, Cator, Ruma & Associates, Co., to the DDA Design Committee.**

### **Discussion**

- Review of the Proposed DDA Budget to Submit to City Council on or before March 5<sup>th</sup>, 20201. (No Action to Be Taken)**
- Review of the Proposed Ordinance to Amend Various Sections of Chapter 12.04, Streets, Sidewalks, and Driveways Generally, of Title 12, Streets, Sidewalks, and Public Places.**

**Public Comment**

**Executive Session for Personnel Issues**

**Adjournment**

**Next DDA/Main Street Board of Directors Meeting: Thursday, March 18, 2021, 3:00 PM, New DDA office at 109 W. 17<sup>th</sup> (COVID-19 Contingent)**