



Cheyenne Downtown Development Authority Board of Directors Meeting

Thursday, May 20, 2021

3:00 pm

Zoom Meeting: <https://us02web.zoom.us/j/81236037937>

Call to order: Bruce Heimbeck, President

Jonathan Savelle, Vice-President	Steve Borin, Treasurer
Astrid, Secretary	Craig Kerrigan
Breck Collier	Sara Weber
Katie Brady	Anthony Ortiz
Jeff White, City Council Representative	

Ex-Officio: Buck Holmes, Laramie County Representative
Charles Bloom, City Representative
Don Herrold, Cheyenne Historic Preservation Board

Roll Call

Consent Agenda:

- 1. Approval of April 15, 2021 Board Minutes**
- 2. Approval of Treasurer's Report: Payables \$7,386.06**

Standing Committee & Supporting Organization Reports

Staff Report — see attached staff report

President's Report

City Report, including Brownfield Revolving Loan Committee

Laramie County Commissioner's Report

Historic Preservation Report

Mayor's Council for People with Disabilities

DDA Initiatives

- Approve CIG Application for 122 W. 6th Street (Ike's Bar and Grill) for installation of an outdoor patio to include ingress/egress from building in an amount not to exceed \$5,000.**
- Approve CIG Application for 118 E. 17th Street (2 Doors Down) for installation of an outdoor patio in an amount not to exceed \$5,000.**
- Approve CIG Application for 1607 Capitol Avenue (Paramount Café) for installation of 2 exterior signs and a mural in an amount not to exceed \$4,216.**
- Approve CIG Application Revision for 307 to 311 W. 18th Street to remove existing sign from Façade in an amount not to exceed \$595.**
- Approve revisions to the DDA Design Committee Policies and Procedures except Mayor's Award for Design Excellence section.**
- Ratify submission of the WBC MS Project Funds grant application for the banner wayfinding project.**
- Ratify submission of the WBC MS Placemaking grant application for the installation of the word "CHEYENNE" on Lincolnway.**
- Ratify submission of the Laramie County Economic Development JPB grant application for \$20,000 for the Capital Improvement Grant.**
- Approve resolution submitted to the City Governing Body authorizing the DDA to generate revenue.**

Discussion Items

- **Board Reappointments Discussion**
 - **Note, we've received Astrid's resignation effective June 30, 2021.**

Public Comment**Executive Session for Personnel****Adjournment**

Next DDA/Main Street Board of Directors Meeting: Thursday, June 17, 2021, 3:00 PM, New DDA office at 109 W. 17th and Zoom.