

VC/DDA Board of Directors October Board Meeting Minutes

October 12, 2021

11:30am

DDA Office – 109 W. 17th Street

Board Members: Wendy Volk, Chairman; Chad Brown; Brittney Lewis-Weber; Judy Johnstone; Stephanie Reece; Tony O'Brien; Anthony Ortiz; Craig Kerrigan; Katie Brady; Bruce Heimbeck; Pete Laybourn

Ex-Officio: Linda Heath

Staff: Domenic Bravo; Haylee Chenchar; Jim Walter

I. Call to Order

The meeting was called to order by Chairman Volk at 11:31am on Wednesday, October 13th, 2021.

II. Consent Agenda

❖ Approval of Minutes

The minutes were approved as read by Tony O'Brien and seconded by Katie Brady. The motion passed unanimously.

❖ Approval of Vouchers

Domenic Bravo explained the Vouchers for both DDA and Visit Cheyenne. Tony O'Brien moved to approve Vouchers which was seconded by Katie Brady. The motion passed unanimously.

❖ Approval of Visit Cheyenne/DDA Financials

Domenic Bravo briefly discussed the reporting process and explained that there was a slight modification to the reports. Katie Brady moved to approve the financials, which was seconded by Chad Brown. The motion passed unanimously.

❖ Visit Cheyenne Industry Performance Figures

Domenic Bravo reported the Industry Performance Figures for Laramie County over the last few months and how they compare to previous reporting periods.

III. New Business

❖ CDBG Grant Application

Haylee Chenchar provided a brief explanation regarding the draft of the Community Development Block Grant (CDBG) Concept Paper to the Board for their approval. It was moved by Anthony Ortiz to approve the submission of the CDBG Concept Paper and seconded by Katie Brady. The motion passed unanimously.

IV. Reports

❖ CEO Report

Domenic Bravo gave a brief report on the operations of Visit Cheyenne and the Downtown Development Authority.

❖ Presentation from the Mayor's Council for People with Disabilities

Michelle Woerner, Vice President of the MCPD, gave a brief presentation about their organization and the importance of offering handicap accessible events.

V. Executive Session

It was moved by Tony O'Brien to adjourn the meeting into Executive Session at 1:03pm and seconded by Bruce Heimback. The motion passed unanimously.

It was moved by Katie Brady to adjourn from Executive Session back into the regular meeting at 1:20pm and seconded by Anthony Ortiz. The motion passed unanimously.

VI. Adjournment

The Board Meeting was adjourned by Chairman Volk at 1:21pm.